



**AGENDA**  
for the Board of Trustees  
of the Town of Palisade, Colorado  
341 W 7<sup>th</sup> Street (Palisade Civic Center BOARD ROOM)

**October 14, 2025**

**6:00 pm Regular Meeting**

A live stream of the meeting may be viewed at:

<https://us06web.zoom.us/j/3320075780>

**WORK SESSION to follow the meeting**

- I. **REGULAR MEETING CALLED TO ORDER AT 6:00 pm**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **AGENDA ADOPTION**
- V. **ANNOUNCEMENTS**
  - A. **GET INVOLVED WITH OUR COMMUNITY! UPCOMING PUBLIC MEETINGS (Palisade Civic Center, 341 W 7<sup>th</sup> Street):**
    1. **Tourism Advisory Board** – Wednesday, October 15, 2025, at 9:00 am
    2. **Planning Commission** – Tuesday, October 21, 2025, at 6:00 pm
    3. **Board of Trustees** – Tuesday, October 28, 2025, at 6:00 pm
  - B. **TRICK-OR-TREAT STREET, TOUCH-A-TRUCK, AND PET PARADE** will be on Friday, October 31, 2025, in downtown Palisade from 3:00 pm – 6:00 pm, with the pet parade at 5:00 pm. Visit <https://palisade.colorado.gov/> or call (970) 464-5602 for more information.
- VI. **TOWN MANAGER REPORT**
- VII. **CONSENT AGENDA**

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.

  - A. **Expenditures**
    - Approval of Bills from Various Town Funds – September 10, 2025 – September 30, 2025
  - B. **Minutes**
    - Minutes from September 23, 2025, Regular Board of Trustees Meeting

**VIII. NEW BUSINESS****A. Presentation of the DRAFT 2025 Town of Palisade Budget**

Per Colorado Revised Statute 29-1-105, staff will present a draft 2026 budget to the Board of Trustees. The final Budget will be presented at a Public Hearing of the Board of Trustees no later than December 31, 2025 (CRS 29-1-108).

1. Staff Presentation
2. Board Discussion
3. Decision: Motion, Second, and Rollcall Vote to: set the public hearing to adopt the 2026 Town of Palisade budget for November 4, 2025.

**B. Resolution 2025-24 – 2026 Event Calendar and Blackout Dates**

The Board of Trustees will consider Resolution 2025-24, approving the 2026 special event calendar and festival blackout dates.

1. Staff Presentation
2. Board Discussion
3. Decision: Motion, Second, and Rollcall Vote to: Approve Resolution 2025-24 adopting the 2026 special event calendar and festival blackout dates.

**C. Sewer Pretreatment District Discussion**

The Board of Trustees will consider creating a District for property owners to pay over time for the installation of sewer pretreatment tanks required for wastewater collection and treatment.

1. Staff Presentation
2. Board Discussion
3. Decision: Motion, Second, and Rollcall Vote to: Create a sewer pretreatment district for the installation of grease interceptors for property owners to meet wastewater requirements.

**IX. PUBLIC COMMENT**

**All those who wish to speak during public comment must sign up on the sheet provided outside the boardroom doors. Please keep comments to 3 MINUTES OR LESS and state your name and address.** Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting; however, the Board reserves the right to clarify information from comments that are factually incorrect.

All emails sent to the Town Clerk for public comment will be forwarded to the Board of Trustees. **Any member of the public who wishes to have a statement or email read to the Board of Trustees is required to appear in person and make said statements to the Board directly.**

**X. COMMITTEE REPORTS****XI. ADJOURNMENT****XII. WORK SESSION****A. Tourism Advisory Board Code Update****B. 2026 Budget**

Posted at Town Hall, 175 E. Third Street, and the Palisade Civic Center, 341 West 7<sup>th</sup> Street  
On or Before October 10, 2025



## PALISADE BOARD OF TRUSTEES

**Meeting Date:** October 14, 2025

**Re:** Consent Agenda

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The Consent Agenda has been attached as a separate document for ease of reading.

Included in the consent agenda are:

**A. Expenditures**

- Approval of Bills from Various Town Funds – September 10, 2025 – September 30, 2025

**B. Minutes**

- Minutes from September 23, 2025, Regular Board of Trustees Meeting



## **PALISADE BOARD OF TRUSTEES**

### **Agenda Item Cover Sheet**

**Meeting Date:**      **October 14, 2025**

**Presented By:**      **Town Manager & Finance Director**

**Re:**                      **Draft 2026 Town of Palisade Budget**

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#### **SUMMARY:**

Per Colorado Revised Statute 29-1-105, staff will present a draft 2026 budget to the Board of Trustees no later than October 15, 2025. The final budget will be presented at a Public Hearing of the Board of Trustees no later than December 31, 2025 (CRS 29-1-108).

#### **BOARD DIRECTION:**

Motion to set the Public Hearing to adopt the 2026 Town of Palisade Budget for Tuesday, November 4, 2025.

#### **2026 PAYROLL DECREASE**

We have examined the overall Payroll for the Town to be consistent with our overall narrative to seek ways to reduce our 2026 Budget in all areas as our Town Administrator and Departments. Directors were asked to analyze budgets to decrease, with an upcoming year of predicted reduced Revenues.

The Staff is a team of amazing professionals who have worked hard to achieve amazing results for the Town. Town is made up of 7 Departments with 50 full time staff to manage 2,575 residents, 33 miles of streets, 104 acres of parks, multiple festivals that bring thousands of visitors, Sunday Market, 14,657 acre watershed, water-plant, wastewater treatment, 1200 water taps, 536 business license, planning, 7 public buildings, a swimming pool and a cemetery. We want to thank and take care of the hard working staff that is an exceptional team with very skilled people.

The Finance Department did a review of Administration allocations and Payroll charges for the last 2 years. We have updated several allocations of employees to the general fund, sewer fund and water fund. This is based on staff hours and responsibilities per department.

We have also modified overall Town Payroll Budget for 2026 using a lower budget estimate than we used in 2025 and 2024. Health insurance has increased by 13%. Police Department has a significant increase in liability insurance due to the career within the U.S. Salaries in Police & Fire are increased due to staffing competition in the State & National industry.

There have not been any new positions created on staff. Continually maintaining minimal staffing in all departments to reflect decrease in Revenue Budget.



## **PALISADE BOARD OF TRUSTEES**

### **Agenda Item Cover Sheet**

**Meeting Date:**

October 14, 2025

**Presented By:**

Town Clerk

**Department:**

Parks, Recreation, & Events

**Re:**

Resolution 2025-24 – 2026 Special Events Calendar and Blackout Dates

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**SUBJECT:**

Palisade Events Calendar and Blackout Dates for 2026

**SUMMARY:**

Attached is the proposed 2026 Events Calendar for Palisade and the scheduled blackout dates in the Town.

**DIRECTION:**

Approve Resolution 2025-24 adopting the 2026 special event calendar and festival blackout dates.

**TOWN OF PALISADE, COLORADO  
RESOLUTION NO. 2025-24**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE,  
COLORADO, APPROVING THE 2026 SPECIAL EVENT CALENDAR AND FESTIVAL  
BLACKOUT DATES**

**WHEREAS**, the Town recognizes the importance of special events and festivals in Palisade; and

**WHEREAS**, the Town also recognizes the toll special events and festivals take on staff and citizens alike; and

**WHEREAS**, the Town is desirous of not oversaturating certain times of the year with special events; and

**WHEREAS**, Exhibit “A” takes into account existing special events, festivals, and blackout dates for 2024; and

**WHEREAS**, the Town recognizes the importance of event safety for staff, citizens, and festival goers alike; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Town of Palisade, Colorado, that;

The calendar attached hereto as Exhibit “A” is adopted as the 2026 Special Event Calendar with blackout dates for the Town of Palisade, Colorado, effective January 1, 2026.

**PASSED AND APPROVED** this 14<sup>th</sup> day of October 2025.

**TOWN OF PALISADE**

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Greg Mikolai, Mayor

**ATTEST:**

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Keli Frasier, CMC  
Town Clerk

# EXHIBIT A

## Palisade Events Calendar and Blackout Dates

# 2026

General Events
  Town Run Events
  Multiple Events
  Holidays/Blackout Days

January

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

\* All dates subject to Administrative and Event Coordinator Changes

<u>DATE</u>	<u>EVENT NAME</u>	<u>LOCATION</u>	<u>ORGANIZER</u>
<i>* All dates subject to Administrative and Event Coordinator Changes</i>			
January 1, 2026	HOLIDAY - New Years Day		
January 19, 2026	HOLIDAY - Martin Luther King Jr. Day		
February 16, 2026	HOLIDAY - Presidents' Day		
February TBD	Palisade Ice Bowl	Riverbend Park	Grand Valley Disc Golf Club
March TBD	Palisade Awakening Disc Golf	Riverbend Park	Grand Valley Disc Golf Club
March TBD	Palisade Awakening Disc Golf	Riverbend Park	Grand Valley Disc Golf Club
March TBD	Palisade Lion's Club Yard Sale	Community Center	Palisade Lion's Club
March TBD	Palisade Lion's Club Yard Sale	Community Center	Palisade Lion's Club
March TBD	Palisade Lion's Club Yard Sale	Community Center	Palisade Lion's Club
April 4, 2026	Edesia Wine & Food Festival	Wine Country Inn	Wine Country Inn
April 5, 2026	Edesia Wine & Food Festival	Wine Country Inn	Wine Country Inn
April 11, 2026	DATE ON HOLD FOR POTENTIAL NEW SPRING EVENT		
April 16, 2026	Blugrass Bash	Various	4th Street Music
April 17, 2026	Blugrass Bash	Various	4th Street Music
April 18, 2026	Blugrass Bash	Various	4th Street Music
April 19, 2026	Blugrass Bash	Various	4th Street Music
April 25, 2026	Outdoor Heritage Day	Riverbend Park	Colorado Parks & Wildlife
May 16, 2026	Town Clean-Up Day	Riverbend Park	Town of Palisade
May 25, 2026	HOLIDAY - Memorial Day		
June 4, 2026	Palisade Bluegrass Festival	Riverbend Park	Mountain Groove Productions
June 5, 2026	Palisade Bluegrass Festival	Riverbend Park	Mountain Groove Productions
June 6, 2026	Palisade Bluegrass Festival	Riverbend Park	Mountain Groove Productions
June 7, 2026	Palisade Bluegrass Festival	Riverbend Park	Mountain Groove Productions
June 7, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
June 14, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
June 19, 2026	HOLIDAY - Juneteenth		
June 21, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
June 27, 2026	Lavender Festival	Riverbend Park	Lavender Association of Colorado
June 28, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
July 3, 2026	HOLIDAY - Independence Day Observed		
July 4, 2026	Fourth of July Games in the Park	Memorial Park	Town of Palisade
July 4, 2026	Fourth of July <b>Parade</b>	Downtown/Plaza	Palisade Chamber of Commerce
July 5, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
July 12, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
July 19, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
July 26, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade



<u>DATE</u>	<u>EVENT NAME</u>	<u>LOCATION</u>	<u>ORGANIZER</u>
August 2, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
August 9, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
August 13, 2026	Ice Cream Social	Downtown/Plaza	Town of Palisade
August 15, 2026	Peach Festival <b>Parade</b>	Downtown/Plaza	Palisade Chamber of Commerce
August 15, 2026	Peachy 5K Run	Downtown/Plaza	Grand Junction Sports Commission
August 16, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
August 21, 2026	Palisade Peach Festival	Riverbend Park	Palisade Chamber of Commerce
August 22, 2026	Palisade Peach Festival	Riverbend Park	Palisade Chamber of Commerce
August 23, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
August 30, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
September 6, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
September 7, 2026	HOLIDAY - Labor Day		
September 13, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
September 19, 2026	Colorado Mountain Wine Festival	Riverbend Park	CAVE
September 19, 2026	Tour De Vineyards	Downtown/Plaza	The Ride Collective
September 20, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
September 26, 2026	Palisade Art Festival	Memorial Park	Mountain Art Festival
September 26, 2026	PAV Sculpture Unveiling	Downtown/Plaza	Town of Palisade
September 27, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
September 27, 2026	Palisade Art Festival	Memorial Park	Mountain Art Festival
October 2, 2026	Palisade High School Homecoming <b>Parade</b>	Downtown/Plaza	Palisade High School
October 4, 2026	Sunday Farmers Market	Downtown/Plaza	Town of Palisade
October 17, 2026	Town Clean-Up Day	Riverbend Park	Town of Palisade
October 31, 2026	Trick-or-Treat Street	Downtown/Plaza	Town of Palisade
November 11, 2026	HOLIDAY - Veterans Day		
November 26, 2026	HOLIDAY - Thanksgiving Day		
November 27, 2026	HOLIDAY - Day After Thanksgiving		
December 4, 2026	Olde Fashioned Christmas <b>Parade</b>	Downtown/Plaza	Palisade Chamber of Commerce
December 5, 2026	Olde Fashioned Christmas	Downtown/Plaza	Palisade Chamber of Commerce
December 24, 2026	HOLIDAY - Day Before Christmas		
December 25, 2026	HOLIDAY - Christmas Day		



**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:**           **October 14, 2025**

**Presented By:**       **Administration**

**Department:**       **Management - Legal**

**Re:**                   **Pre-treatment Sewer District**

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**SUBJECT:**

The Board of Trustees requested information on a Pre-treatment Sewer District PDSI, for the installation of grease tanks at existing businesses.

- a. Cost of pre-treatment varies from each property. Estimated costs to install a grease inceptor tank range from \$4,000 - \$20,000. The price depends on location and if they need to tear up the indoor floor, etc.
- b. The restaurant is not the holder of the PDSI Loan – It belongs to the property owner. The loan is against the property, not the restaurant.
- c. The Property owner would have 5 years to pay off the loan or another term set by the Board of Trustees.
- d. Interest on loans can be from 3% - 35% - it is up to the Board. Mesa County charges 30% to collect a lien on a property.
- e. To create the PSDI, the Board has a majority vote approving the Ordinance, and then the Town sets up with the County and Property Owner.